

ANISOFT AVIATION TECHNICAL CONSULTANTS (AATC)

TERMS AND CONDITION, PRIVACY AND SECURITY POLICY

TERMS AND CONDITION

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PRIVACY AND SECURITY POLICY

Applicable to Use of Our Web Site www.ani-soft.com

This is a privately-owned website and offers aviation consultancy services and does not represent any privately-owned company or government authority in any manner. The content of this website is only for business promotion of Anisoft Aviation Technical Consultants (AATC). Contents of this statement may be altered at any time, at our discretion.

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Your privacy is very important to us. Accordingly, we have developed this Policy in order for you to understand how Anisoft Aviation Technical Consultants's web site collects, use, communicate and disclose and make use of personal information. The following outlines our privacy policy:

- Before or at the time of collecting personal information, we will identify the purposes for which information is being collected.
- We will collect and use of personal information solely with the objective of fulfilling those purposes specified by us and for other compatible purposes, unless we obtain the consent of the individual concerned or as required by law.
- We will only retain personal information as long as necessary for the fulfillment of those purposes.
- **We will collect personal information by lawful and fair means and, where appropriate, with the knowledge or consent of the individual concerned.**
- Personal data should be relevant to the purposes for which it is to be used, and, to the extent necessary for those purposes, should be accurate, complete, and up-to-date.
- We will protect personal information by reasonable security safeguards against loss or theft, as well as unauthorized access, disclosure, copying, use or modification.
- We will make readily available to customers information about our policies and practices relating to the management of personal information.

We are committed to conducting our business in accordance with these principles in order to ensure that the confidentiality of personal information is protected and maintained.

How we process our site visitors:

Transparency and communication with our site visitors are key elements as part of the new regulation, we must let our site visitors know how we collect, store, and use their data, in a clear and transparent way. In addition, we must comply with our site visitors' requests to receive a copy of their data that is processed on our site.

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What type of information we collect:

We receive, collect and store any information you enter on our website or provide us in any other way. In addition, we collect the Internet protocol (IP) address used to connect your computer to the Internet; login; e-mail address; password; computer and connection information and purchase history. We may use software tools to measure and collect session information, including page response times, length of visits to certain pages, page interaction information, and methods used to browse away from the page. We also collect personally identifiable information (including name, email, password, communications); payment details (including credit card information), comments, feedback, product reviews, recommendations, and personal profile as applicable.

How do we collect information:

When you conduct a transaction on our website, or submit a form from our website then as part of the process, we collect personal information you give us such as your name, address and email address. Your personal information will be used for the specific purpose or reasons as stated above only.

Why do we collect such personal information:

We collect such Non-personal and Personal Information for the following purposes:

- 1. To provide and operate the Services;*
- 2. To provide our Users with ongoing customer assistance and technical support;*
- 3. To be able to contact our Visitors and Users with general or personalized service-related notices and promotional messages;*
- 4. To create aggregated statistical data and other aggregated and/or inferred Non-personal Information, which we or our business partners may use to provide and improve our respective services;*
- 5. To comply with any applicable laws and regulations.*

How do we store, use, share and disclose site visitors personal information:

Our company website is hosted on the Wix.com platform. Wix.com provides us with the online platform that allows us to sell our products and services to you. Your data may be stored through Wix.com data storage, databases and the general Wix.com applications. They store your data on secure servers behind a firewall.

All direct payment gateways offered by Wix.com and if used by our company adhere to the standards set by PCI-DSS as managed by the PCI Security Standards Council, which is a joint effort of brands like Visa, MasterCard, American Express and Discover. PCI-DSS requirements help ensure the secure handling of credit card information by our store and its service providers.

How do we communicate with our site visitors:

We may contact you to notify you regarding your account, to troubleshoot problems with your account, to resolve a dispute, to collect fees or monies owed, to poll your opinions through surveys or questionnaires, to send updates about our company, or as otherwise necessary to contact you to enforce our User Agreement, applicable national laws, and any agreement we may have with you. For these purposes we may contact you via email, telephone, text messages, and postal mail.

How do we use cookies and other tracking tools:

Cookie declaration:

***This website uses cookies.** Our website tracks personal information through the use of cookie by tracking tools (e.g. cookies, flash cookies, web beacons, etc.,) our website employs.*

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Manage your cookies:

If you'd prefer to restrict, block or delete cookies from our website, you can do so in your browser settings. If you choose to disable cookies, then please note that this may limit the way you use our Website. For example, you may have to re-enter information that would have ordinarily been stored as a cookie.

How to control cookies on your desktop:

* Internet Explorer cookies information - <https://support.microsoft.com/en-gb/help/278835/how-to-delete-cookie-files-in-internet-explorer>

* Safari cookies information - https://support.apple.com/kb/PH21411?locale=en_US

* Chrome cookies information - <https://support.google.com/chrome/answer/95647?hl=en-GB>

* Firefox cookies information - <https://support.mozilla.org/en-US/kb/delete-cookies-remove-info-websites-stored>

* Opera cookies information -

How to control cookies on your mobile device:

* Apple iOS Safari - <https://support.apple.com/en-gb/HT201265>

* Android Chrome - <https://support.google.com/accounts/answer/61416?co=GENIE.Platform%3DAndroid&hl=en>

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Cookies and Our Wix Hosted Web Site:

Cookies are small pieces of data stored on our site visitor's browser, usually used to keep track of visitors movements and actions on a site.

In accordance with the GDPR, we must inform our users that we are using cookies on our site. Cookies are implemented on our site built by Wix. Take a look at the table below to view which cookies Wix implements on our web sites:

| Cookie name | Life span | Purpose |
|-------------|-----------|---------------------------|
| svSession | Permanent | Creates activities and BI |
| Hs | Session | Security |
| | | |

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| | | |
|---------------------------------------------|--------------------------|----------------------------------------|
| <i>incap_ses_\${Proxy-ID}_\${Site-ID}</i> | <i>Session</i> | <i>Security</i> |
| <i>incap_visid_\${Proxy-ID}_\${Site-ID}</i> | <i>Session</i> | <i>Security</i> |
| <i>nbi_{ID}</i> | <i>Persistent cookie</i> | <i>Security</i> |
| <i>XSRF-TOKEN</i> | <i>Persistent cookie</i> | <i>Security</i> |
| <i>smSession</i> | <i>Two weeks</i> | <i>Identify logged in site members</i> |

How long we keep your personal data:

We will only keep your personal data for as long as necessary to fulfil the purposes we collected it for, including for the purposes of satisfying any legal, accounting, or reporting requirements.

At the end of that retention period, your data will either be deleted or anonymized (so that it can no longer be associated with you) for research or statistical purposes.

To determine the appropriate retention period for personal data, we consider the amount, nature, and sensitivity of the personal data, the potential risk of harm from unauthorized use or disclosure of your personal data, the purposes for which we process your personal data and whether we can achieve those purposes through other means, and the applicable legal requirements.

In some circumstances you may be entitled to ask us to delete your data: see 'Your rights' below for further information.

Your rights:

You have the right:

- * To request from us access to personal information held about you;*
- * To ask for the information we hold about you to be rectified if it is inaccurate or incomplete;*
- * To ask that we stop any consent-based processing of your personal data after you withdraw that consent;*
- * To ask, in certain circumstances, to delete the personal data we hold about you;*
- * To ask, in certain circumstances, for the processing of that information to be restricted; and*
- * To ask, in certain circumstances, for data portability.*

How can our site visitors withdraw their consent:

If you don't want us to process your data anymore, or you have any questions about our Privacy Policy please contact us at contact@ani-soft.com.

In order to request a copy of the personal data that Anisoft Aviation Technical Consultants (AATC) holds about you, please send your request via email, this will help verify your identity. To enable us to verify your identity and process your request, you must include all of the following information and documentation with your request:

- * Your full name*
- * The email address registered to your account.*
- * A description of the data that you are requesting, including a date range*

Note that if we have doubts about the source of the request we may ask for further proof of identification. For example, when dealing with third part requests (solicitor etc.).

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Privacy policy updates:

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

Our contact information:

If you would like to: access, correct, amend or delete any personal information we have about you, you are invited to contact us at contact@ani-soft.com .

(Policy updated on 25th May 2018)

-END OF PRIVACY AND SECURITY POLICY-